

In order to enable transparent and nondiscriminatory new service user admission process, Board of Directors of SEE CAO approved:

## Procedure for new service user admission

### Article 1

SEE CAO is entitled to provide services of coordinated cross-border capacity allocation (further on: "Services") to all Transmission system operators (TSOs) that have joint border with other TSOs already using SEE CAO services.

### Article 2

SEE CAO shall provide same Service under the same conditions to all service users either they are its shareholders or not.

### Article 3

In order to apply for the Service provision, TSO shall submit the application (Appendix 1) indicating:

- Border(s) that will be offered on the auctions
- Year for which Service will be provided
- List of services
- Acceptance of the standard Auction rules (published at SEE CAO website)
- Request for delivery of the standard form of Agreement for services
- Request for delivery of the financial terms for service user including admission fee and service fee

### Article 4

After receiving requested standard form of Agreement for services and financial terms including admission fee and service fee TSO willing to become a new service user should confirm acceptance of both in written form (Appendix 2).

### Article 5

Service fee and admission fee are calculated on annual basis within the standard business planning procedures and do represent integral part of the annual Financial Plan.

### Article 6

Admission of new service users is subject to approval by the Board of Directors in accordance with SEE CAO Articles of Association.

## Application Form

### Service user

Company name:  
Address:  
EIC code:  
VAT:  
Company Identification No.:

### Service:

Coordinated cross-border capacity allocation on yearly, monthly and daily level on the borders:

- 1.
- 2.

By signing and submitting this Application form Service user confirms it understands and agrees to the documents indicated below which together with this Application form comprise the basic elements of the Service user's access to and use of the Service:

1. [Auction Rules](#)

In order to complete documentation for becoming a new service user we are asking for delivery of:

- standard form of Agreement for services
- financial terms including admission fee and service fee

For Service user

Signature:  
Name:  
Title:  
Date:

## Application Form

### Service user

Company name:  
Address:  
EIC code:  
VAT:  
Company Identification No.:

### Service:

Coordinated cross-border capacity allocation on yearly, monthly and daily level on the borders:

- 1.
- 2.

### Fee Summary for the upcoming year:

Admission fee:  
Monthly service fee:

By signing and submitting this Application form Service user confirms it understands and agrees to the documents indicated below which together with this Application form comprise the basic elements of the Service user's access to and use of the Service:

1. Agreement for Services - to be signed by 30<sup>th</sup> of September of current year in order to enable application of the Agreement starting from yearly auctions for next year.

For Service user

Signature:  
Name:  
Title:  
Date: