

In order to enable transparent and noniscriminatory new service user admision process, Board of Directors of SEE CAO approved:

## Procedure for new service user admission

### Article 1

SEE CAO is entitled to provide service of coordinated cross-border capacity allocation (further on: “**Service**”) to all Transmission system operators (TSOs) that have joint border with other TSOs already using SEE CAO services.

### Article 2

SEE CAO shall provide the Service under the same conditions to all TSOs either they are its shareholders or not.

### Article 3

In order to apply for the Service provision, TSO shall submit the application (Appendix 1) indicating:

- Border(s) that will be offered on the auctions;
- Year for which Service will be provided;
- List of services;
- Acceptance of the standard form of the allocation rules;
- Acceptance of the standard form of Agreement for services<sup>1</sup>;
- Acceptance of the financial terms including service fee;

### Article 4

Service fee is calculated on annual basis within the standard business planning procedures and do represent integral part of the annual Financial Plan.

### Article 5

Admission fee for Service provision to new Service user shall be determined based on costs of required adaptation of the Auction Tool.

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<sup>1</sup> New Service user shall become a Contractual Party of the Agreement for Services between SEE CAO and participating TSOs regulating Cross Zonal Capacity Allocation on Bidding Zone borders containing detailed technical, financial and legal terms

### **Article 6**

Admission of new Service users, including admission fee is subject of approval of Board of Directors in accordance with SEE CAO Articles of Association.

## Appendix 1

### Application Form

#### Service user

Company name:  
Address:  
EIC code:  
VAT:  
Company Identification No.:

#### Services:

Border:	Yearly Auctions (Yes/No)	Monthly Auctions (Yes/No)	Daily Auctions (Yes/No)	Secondary Market (Yes/No)	ENTSO-E Reporting (Yes/No)	REMIT Reporting (Yes/No)
1.						
2.						
3.						
4.						

By signing and submitting of this Application form new Service user agrees to cover admission fee costs and, upon signing of Agreement for Services, service fee costs, in accordance with cost share methodology, under the same conditions as all other Service users, based on number of services new service user applies for, as stated in the table above.

By signing and submitting this Application form Service user confirms it understands and agrees to the documents indicated below which together with this Application form comprise the basic elements of the Service user's access to and use of the Service:

1. [Set of Allocation Rules](#)<sup>2</sup>
2. Agreement for Services - to be signed by new Service user, all other Service users and SEE CAO one month prior to start of service provision.

For Service user

Signature:  
Name:  
Title:  
Date:

<sup>2</sup> Subject to border specific amendments and relevant NRA's approval