

*SEE CAO Executive Director:*

- Organizes business activities of the Company;
- Represents and acts for the Company within the limits of his authority;
- Enforces decisions made by the Board of Directors;
- Reports to Board of Directors on performance of the Company;
- Monitors costs against budget and informs the Board of Directors about the current financial status of the Company and presents operating statements of the Company;
- Take care of the lawfulness of the Company's activities;
- Proposes general acts of the Company;
- Verifies documents for financial settlement (invoices, compensation statements, payment orders);
- Approves activation of Risk Management Instruments;
- Opens and manages accounts of the Company;
- Negotiates and concludes contracts;
- Proposes Business plan of the Company to the BoD
- Proposes an internal organization of the Company and systematization of job positions;
- Employs Company staff in line with this rules, allocates and supervises the employees;
- Decides on the disciplinary responsibility of the employees;
- Ensure IFI's support and manages their utilisation;
- Manages the assets of the Company;
- Represent Company in the regional and European working groups/conferences for improvement and development of the regional energy market.